



OREGON STATE SHERIFFS' ASSOCIATION

JOIN . SERVE . PROTECT .

EXHIBITOR PACKET

DECEMBER 9-11, 2024
RIVERHOUSE ON THE DESCHUTES
BEND, OR

A photograph of the Riverhouse on the Deschutes building, a large wooden structure with a prominent gabled roof and exposed timber beams. The building is surrounded by landscaping, including a large dark rock in the foreground and various plants. The sky is blue with light clouds.

**OSSA WINTER
CONFERENCE**



OREGON STATE SHERIFFS' ASSOCIATION
JOIN . SERVE . PROTECT .

We cordially invite you to attend the Oregon State Sheriffs' Association Winter Conference at the Riverhouse on the Deschutes Convention Center in Bend, Oregon December 9-11, 2024.

This is Oregon's largest gathering of Sheriffs, their command staff and other law enforcement professionals. Our trade show provides the perfect opportunity for you to showcase your law enforcement-related company. If you would like to obtain maximum exposure to the Sheriffs of Oregon - this is your chance!

Our conference is held in the beautiful, modern Riverhouse on the Deschutes Convention Center. There are many opportunities available for your company to gain special recognition during the conference.

Registration is now open. Secure your spot for OSSA's 2024 Winter Conference:

Registration link: Link: <https://oss3a.wildapricot.org/event-5655091>

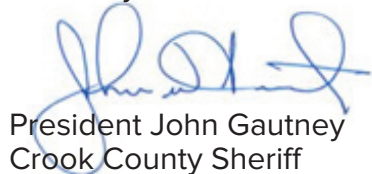
Registration code: EXHIBITOR2024

Questions, contact Natalia Egoroff at natalia@oregonsheriffs.org or 503-364-4204.

New this year, local LE invited to attend the trade show Tuesday 1-3 pm.

We hope to see you at the Winter Conference!

Sincerely,



President John Gautney
Crook County Sheriff



Executive Director Tim Svenson
Retired Yamhill County Sheriff

EXHIBITOR SCHEDULE

MONDAY, DECEMBER 9

Setup.....8:00 am - 5:00 pm

TUESDAY, DECEMBER 10

Breakfast in Exhibitor Hall.....7:30 am - 8:30 am

Trade Show.....8:00 am - 5:00 pm

Morning Break.....10:15 am - 10:30 am

Lunch in Exhibitor Hall.....12:00 pm - 1:00 pm

Welcome Reception - President's Party.....5:30 pm - 8:30 pm
live band, exciting raffle prize drawing, dinner (additional cost)

WEDNESDAY, DECEMBER 11

Breakfast in Exhibitor Hall.....7:30 am - 8:30 am

Trade Show.....8:00 am - 12:00 pm

Morning Break.....10:00 am - 10:30 am

Lunch in Exhibitor Hall.....12:00 pm - 1:00 pm

Takedown.....1:00 pm - 3:00 pm

Charity Auction (additional cost).....6:00 pm - 8:00 pm

THURSDAY, DECEMBER 12

Annual Awards Banquet (additional cost).....5:00 pm

LOCATION

Riverhouse on the Deschutes Convention Center
2850 Rippling River Court, Bend, OR 97701

REGISTRATION

Link: <https://oss3a.wildapricot.org/event-5655091>

Code: EXHIBITOR2024

QUESTIONS?

Contact Natalia Egoroff

503-364-4204 or natalia@oregonsheriffs.org

SPONSORSHIP LEVELS

DIAMOND

WINTER CONFERENCE TITLE SPONSOR¹ - \$8,000

Includes:

- one (1) booth in exhibitor hall
- 5-minute presentation to sheriffs opening the board meeting⁴
- OSSA APP sponsorship
- signage on conference entry doors/windows
- lanyard sponsorship
- passport stop
- two (2) badges³
- two (2) banquet tickets



PLATINUM

1 PRESIDENT'S PARTY SPONSOR¹ - \$5,500

2 CHARITY AUCTION SPONSOR¹ - \$5,500

3 AWARDS BANQUET SPONSOR¹ - \$5,500

Includes:

- one (1) booth in exhibitor hall
- 5-minute presentation at sponsored event
- OSSA APP rotating banner ad⁵
- passport stop
- two (2) badges³
- two (2) banquet tickets



GOLD

COUNCIL MEETING SPONSOR¹ - \$3,500

Includes:

- one (1) booth in exhibitor hall
- 5-minute presentation to selected council⁴
- OSSA APP rotating banner ad⁵
- passport stop
- two (2) badges³



SILVER

MEAL SPONSOR¹ - \$2,500

Includes:

- one (1) booth in exhibitor hall
- logoed table toppers
- passport stop
- one (1) badge³

BRONZE

BREAK SPONSOR¹ - \$1,500

Includes:

- one (1) booth in exhibitor hall
- logoed napkins
- passport stop
- one (1) badge³

BOOTH SPACE

LOBBY VEHICLE - \$3,000

- two (2) spaces avail, first-come⁶
- one (1) table
- one (1) badge³

OUTDOOR VEHICLE - \$1,500

- one (1) space avail, first-come
- one (1) table
- one (1) badge³

LOBBY BOOTH- \$1,000

- one (1) upgraded lobby booth space²
- one (1) badge³

BOOTH ONLY - \$800

- one (1) booth in exhibitor hall
- one (1) badge³

NON-PROFIT - \$495

- one (1) booth in exhibitor hall
- one (1) badge³

ADDITIONAL OPTIONS

- additional badge - \$235³
- awards banquet per person - \$40
- add'l booth (exhibitor hall only) - \$400

ADD-ONS

5-MINUTE PRESENTATION TO SHERIFFS - \$1,000

Limited to five (5) exhibitors, first-come.⁴

SHERIFFS' HQ SPONSOR - \$5,000

Sponsor Sheriffs' Board Meeting room. One (1) table, one (1) badge³, space for one (1) vehicle and/or display item. Representative cannot be downstairs during sheriffs' meetings. Welcome before, after and during breaks. Logo on large screens and OSSA APP. Option to distribute welcome packet to sheriffs prior to meeting opening. Includes visibility during Featured Guest Speakers on Wed and Thurs. Includes 5-minute presentation to sheriffs.⁴ Vehicle must be set up Sunday by 9 am. Does not include booth space in exhibit hall. Limited to one (1), first-come.

ATTENDEE SWAG BAG SPONSOR - \$2,500

Logo featured on handy tote bags given to attendees upon registering to carry materials during the conference. Logos must be provided by September 19, 2024. Estimated 400 attendees. Limited to one (1), first-come.

ATTENDEE SWAG BAG INSERT - \$200

Insert your product sample or marketing materials in to the Attendee Swag Bag. Vendor is responsible for providing materials by November 14, 2024. Estimated 400 bags. Max \$50 value per sponsor.



ADD-ONS

HOTEL DIRECTIONAL SIGNAGE - \$250 EA

Display your company name, logo and booth number on directional signage, directing sheriffs and attendees between the hotel and conference center.

RESTROOM MIRROR CLINGS 12" SQUARE - \$150 EA

Feature a fun message from your company in the one place where every attendee visits - the restroom. Purchase multiple squares - limit 12 each location. Available: mens & womens, restrooms upstairs.

PASSPORT STOP - \$50

Increase booth traffic. All attendees will receive a passport and must visit each Passport Stop exhibitor's booth to be included in the drawing for the Passport. Prize drawing will be held Wednesday, Dec 11 during lunch in the exhibit hall. Passport Stop exhibitors are invited to contribute a prize (\$50 max value).



Oregon State Sheriffs' Association Mobile App

Built by  THE SHERIFF APP.COM
CUSTOM BY SHERIFF APP



OSSA APP SPONSOR - \$500

Have your logo featured on the winter conference page on the OSSA APP. Limited to one (1), first-come.⁵

OSSA APP ROTATING LOGO - \$100

Logo included in rotating banner on the OSSA APP.

OSSA APP MESSAGE - \$300 TO SHERIFFS AND ATTENDEES

Package of three (3) messages sent out via push-notification. Messages will be distributed before conference, during, and the day after. Must be combined with an exhibitor sponsorship package, booth or exhibitor representative.

The OSSA APP is where all conference-related items will be posted. No printed materials are available, so attendees rely heavily on the APP.

INFO & GUIDELINES

BOOTHS

Booths are 8'x10' carpeted spaces with pipe and drape. They come equipped with an 8-foot table that can be moved within the booth area, two chairs, and a wastebasket. You may request extra booths for an additional fee.

Screens, TVs, electricity or other special requests must be requested during the registration process. Internet WIFI access is available and complementary.

Registration must be paid in full in order to be assigned to a booth. Booth assignments are done on a first-come, first-served basis and will not be made until one week prior to the event date (or once all booth space is sold) to ensure competitors are not placed next to one another. Returning exhibitors can request the same booth location as the previous year.

LODGING RESERVATIONS

For lodging reservations, contact Riverhouse on the Deschutes at 800-547-3928 or 541-389-3111.

When calling to reserve a room, indicate you are an exhibitor for the Oregon State Sheriffs' Association conference.

CANCELLATIONS & REFUNDS

Booth and Representative cancellations must be submitted in writing. Please email natalia@oregonsheriffs.org.

- Full Refund: Cancellations received **October 31 or earlier.**
- 50% Refund: Cancellations received **November 1 through November 30.**
- No Refund: Cancellations received **December 1 or later and "no shows."**
- At 3 pm on Tues unoccupied booths will be reassigned to another vendor.

PASSPORTS

This contest will run the course of the conference and bring more attendees directly to exhibitors' booths. In order to complete the passport, attendees must visit participating exhibitor booths. If you are interested in participating, please make sure to purchase the passport option during registration.

FIREARMS

All operable firearms displayed by an exhibitor shall be unloaded and secured by a "gun-tie" in such a manner that the firearm cannot be operated during the Trade Show. Exhibitors shall take any and all actions to secure firearms and/or other items that are under his/her control which might cause death or injury to the public and/or other exhibitors and any other person(s) at the Oregon State Sheriffs' Association conference.

GIVE-A-WAYS & RAFFLES

Exhibitors are welcome to give away items of de minimis value; however, exhibitors may not give away or raffle any item that exceeds \$50 in value. Exhibitors are welcome to collect business cards or otherwise solicit contact information from attendees.

PUBLISHING EXHIBITOR INFORMATION

Company name and information may be published unless OSSA is notified that their information is not to be published to attendees, exhibitors, or the general public.

FRATERNIZATION

Exhibitors are advised that they are expected to treat everyone with civility and respect, including hotel and wait staff, OSSA staff, fellow exhibitors and conference attendees, etc. Complaints about exhibitors engaging in rude, harassing or disrespectful conduct or language will result in the person or persons being asked to leave.

A finding of sexual harassment may result in the person or persons involved being banned from OSSA conferences for life. Depending upon the incident's severity, it may also result in a criminal investigation and/or the company that the person or persons represent being banned from future conferences.

OSSA has a privately-sponsored hospitality suite. Only conference attendees, their guests, and the sponsors of the event are allowed in the hospitality suite.



INFO & GUIDELINES

LIABILITY & INSURANCE

Insofar as liability is concerned, exhibitor agrees to protect, save, and hold the Oregon State Sheriffs' Association and Riverhouse on the Deschutes and Convention Center, and its employees and all beneficiaries and agents thereof, (hereinafter collectively called Indemnities) forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the exhibitors or those holding under the exhibitor, and further, exhibitor shall at all times protect, indemnify, save and hold harmless the Indemnities against and from any and all losses, costs (including attorney's fees), damage, liability, or expense arising from or out of or by any reason of any accident or bodily injury or other occurrence to any person or persons or to the property of same, including the exhibitor, its agents' employees, and business invitees, which arises from or out of or by any reason of said exhibitor's occupancy and use of exhibition premises or a part thereof, except such as shall arise directly from the acts of the Indemnities. Insurance on each exhibitor shall be obtained at the exhibitor's own expense.

OSSA reserves the right to cancel or refuse rental of display space to any person or company whose conduct or display of goods is, in the opinion of the show manager, incompatible with the general character and objectives of the conference.

SHIPPING INFORMATION

Ship your items to arrive 3-4 days before the conference to:

Riverhouse on the Deschutes
Convention Center
2850 NW Rippling River Court
Bend, OR 97701

Clearly mark packages:

**"OSSA EXHIBITOR
Company name
attention: representative name"**

DO NOT SEND PACKAGES TO HOTEL:

~~Riverhouse Hotel
3075 N Hwy 97
Bend, OR 97703~~

RETURN SHIPPING

After the conference, complete your own shipping form and attach it to your package with your own packing materials. Please leave your contact phone number visible. Contact your carrier to schedule a pick up at the above address. The convention center has designated areas for each shipping carrier.

DISCLAIMERS

PLEASE NOTE:

unless otherwise stated, sponsorships do not include exhibit space or hotel accommodations.

¹ Sponsorship - includes recognition at your booth, in entry area, digital program, Annual Awards Banquet program, OSSA website, and *Oregon Sheriff* magazine.

² Limited space available, first-come first-served. Upgrade your booth outside of the exhibitor hall and into the lobby. Booths in lobby receive first exposure.

³ Badge - includes breakfast (Tues, Wed), lunch (Tues, Wed).

⁴ OSSA will coordinate presentation time.

⁵ OSSA APP rotating banner ad size = 1242w x 466h

⁶ Vehicles displayed in the lobby area must have a drip cloth underneath. Studded tires are not allowed.

